

Name of Group Goes Here

~SECRETARY'S REPORT~

Hi, my name is _____, and I am an addict. I would like to re-welcome you to the "**Name of Group**" of Narcotics Anonymous. This group's primary purpose is to carry the message to the addict that still suffers, and that recovery from active addiction is possible. If you have used today we encourage you to talk to someone at the break or after the meeting. It costs nothing to join; you are a member when you say you are. This is a Step & Tradition study meeting. We read a chapter, and then discuss it, or any other NA related topic.

We have literature available at no cost, all that we ask is if you take some, please read it. We also have books for sale; the Basic Text, It Works How & Why, the Step Working Guide, the Just for Today daily meditation, the Sponsorship Book, and the 12 Concepts of Service. For any addict who needs a Basic Text and cannot afford one please see the Secretary or the Treasurer. We have meeting lists for other NA meetings in our area along with the literature on the table. If you need help finding where a meeting is, please just ask. If you have an NA anniversary that you would like to celebrate with this group, please notify me at least one month in advance so that we can get the proper medallion for you. If you have attendance papers to be signed, please give them to me and I will return them after the meeting.

In order for us to continue to meet here, there are some rules we should obey:

- 1) There is no smoking anywhere in this building. If you choose to smoke, please do so outside and PLEASE REMEMBER TO DISPOSE OF YOUR BUTTS PROPERLY by using the receptacle. Do not throw butts or trash anywhere outside.
- 2) Please refrain from using foul language. In doing so, it becomes more of a loving, caring, and comfortable environment for everyone.
- 4) Please help pick up the room after the meeting. This is a "we" program and our unity depends on it.

Remember **EACH AND EVERY ONE OF US ARE A REFLECTION OF NA**, and we want to be able to continue to use this meeting hall without **any** incidents.

This group holds a service meeting on the last meeting day of the month after the regular NA meeting. It is at this meeting that we elect a new chairperson for the month, key tag person, door greeter, coffee maker, and discuss group business. We encourage everyone's support, and it's a great way to help stay clean and have some fun too.

(Announce any open group positions [For example: GSR, Alt GSR, Treasurer, and Secretary]).

Some announcements and upcoming events are: _____

The latest News, Notices, Events, and meeting updates for the Granite State Area can be found on our website at www.gsana.org.

Are there any **NA related** announcements from the floor?

Thank you & have a great meeting.